



**FOR CLASS PG I TO CLASS XI**

Ref: DPSG/CIR/18-19/ADMN:11

Date: 17-01-2018

Dear Parent,  
Greetings!!!

I am pleased to inform you that we have almost reached the end of the academic year successfully. I thank you wholeheartedly for the exemplary support you have given us in our endeavours during the year. We look forward to your continued support in future too. Necessary preparations are afoot to launch the new academic year 2018-19. The details are provided below:

1. Please find herewith the key dates for your ready reference-

Particulars	Target Group	Dates
Last working day	Class PG I – CI II	16-03-2018
	Class III to V	09-02-2018
	Class VI to VIII	06-02-2018
	Class IX	03-02-2018
	Class XI	25-01-2018
Starting date of mainstream examination	Class III to IX	13-02-2018
	Class XI	02-02-2018
Examination gets over	Class III to VIII	27-02-2018
	Class IX & XI	24-02-2018
Result declaration & Book Distribution	Class PG I – Class II	17/03/2018
	Class III - V	19/03/2018
	Class VI - VIII	21/03/2018
	Class IX & XI	09-03-2018
Orientation for new students	Class VI - IX	22/03/2018
Commencement of new Academic Session	Class PG I - CI II	16-04-2018
	Class III - IX	02-04-2018
	Class X & XII	12-03-2018
	Class XI	18-04-2018
Summer Vacation	Class PG I – CI VIII	09-06-2018 to 24-07-2018
	Class IX - XII	23-06-2018 to 24/07/2018
Boarders to report on	Class III to IX	01-04-2018
	Class X & XII	11/03/2018
	Class XI	17-04-2018

2. As per the Boards directive CBSE/SECY/SPS/2016/ December 10, 2016 for promotion of cashless transactions, the school fees are to be deposited by 'Non-Cash' mode ONLY by parents. Following facilities are available for depositing of Fees:
- By Cheque of SBI – to deposit the cheque into our SBI a/c at any branch of SBI.
  - By non SBI Cheque – NEFT into our SBI A/c.
  - By online transfer into our SBI a/c. (IMPS, NEFT, Fund Transfer etc.)

- iv) By deposit through the 'SB Collect' window of the SBI website 'www.onlinesbi.com'. This facility can be availed by persons not having SBI a/c also. Bank charges as applicable shall be borne by the payer.
- v) By Debit / Credit Card in the School through POS Terminal (Swipe Card machine). Bank charges as applicable shall be borne by the payer.
- vi) Online payment through **PAYTM**. Charges as applicable shall be borne by the payer. Kindly refer to the link provided in school website.

FOR BANK DETAILS, PLEASE SEE THE BACK OF THE FRONT COVER PAGE OF FEE BOOKLET.

- The last date for payment of Fees for the 4<sup>th</sup> and last quarter of 2017-18 is 10<sup>th</sup> January, 2018. Kindly pay the fees with applicable late fine at the earliest to avoid any inconvenience.
  - Parents are requested to pay the Fees of their wards well in advance before the last date of each quarter. Your co-operation will help us for smooth functioning of day to day activity and also the parents shall be able to avoid unwanted burden of late fine.
  - Fees shall not be collected / received in the School except through POS Terminal (Swipe Card Machine). However, the Annual Fee along with the 1<sup>st</sup> quarter fee and post dated cheques for all the quarters of 2018-19 shall be accepted in the school on the day of Result declaration only.
3. RFID issued to students during the session 2017-18 is valid for 2018-19 session as well. However, a service charge of Rs 1100/- is to be paid to the service provider and to be borne by parent and the payment for the same is to be made along with the fees for 1<sup>st</sup> quarter 2018-19. In case of loss of RFID card a charge of Rs 450/- will be levied for issue of duplicate card.
  4. Duplicate Almanac will be issued to students only on payment of Rs 150/-.

Wishing all our parents and their wards happy and safe schooling in the new session.

With sincere regards,

  
Principal

