



Dear Parent,  
Greetings!

Many thanks for reposing trust and handing over your children to us to take care of them in DPS Guwahati Hostel. Boarders have now settled and are enjoying their hostel life while caring for their academics. Catering to the requisitions of many parents of our boarders we would like to apprise you of the following:

- **Meeting/ Taking Children out:** All parents/guardians can meet their wards once a month on **4<sup>th</sup> Sunday** from 09:00 a.m. to 12:30 p.m. in the school premises. If parents/ guardians desire to take their wards out on this day, they may do so at 09:00 am and bring them back by 6:00 pm sharp the same day.
- **Night out:** Only **parents** are allowed with due approval from the undersigned for **maximum 5 night outs a year (two in each term)** with one festival night out.
- **Weekly boarders** may leave on Friday's prior to 2<sup>nd</sup> and 4<sup>th</sup> Saturday's after prep classes and on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Saturday's after lunch between 3.00 pm to 3.30 pm and must report back on Sunday evening by 6:00 pm sharp. It is to be noted that the school has a policy of making up for emergency "Bandh" – loss of a working day by making the school functional on 2<sup>nd</sup> or 4<sup>th</sup> Saturday's. Under such circumstances the weekly boarders will be permitted to leave only on Saturday's after lunch between 3.00 pm to 3.30 pm. **Night out is not permissible for weekly boarders.**
- **DPS Almanac:** Almanac is to be treated like a bible. Please go through it carefully to enable the smooth functioning of the school and have better communication between the school and the parents. The school annual calendar has been prepared. Refer to the same for appointment with the coordinator, PTM's, examination schedule, vacations, school rules and regulations, etc. and adhere to the dates thus mentioned.
- **Parent - Teacher - Meet (PTM):** The regular PTM scheduled in school almanac may be attended by parents of boarders. However, before any long vacation PTM shall be conducted and the same is mandatory for all parents to attend before they collect the out pass.
- **Phone Calls:** Parents / guardians may call up their wards once a week between 9:00 pm to 10:00 pm as per the given schedule:



**GIRLS BLOCK – 7086055507, 9864028899, 8134994798, 8134994799**

CLASS	IV, V, VI	XI	X, WEEKLY BOARDERS	IX	VII	VIII	XII
DAYS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

**BOYS BLOCK - 7086055506, 9435149225, 9435149142, 9435549488**

CLASS	XII (Sc)	VI & XII (Com & Arts)	X	IX	VII & Weekly boarder	VIII	XI
DAYS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

- **Tuitions:** For tuitions parents may send an email mentioning the name, class, section and fee addressed to the Coordinator through e-mail or can also submit a hard copy and the same will be arranged on chargeable basis.

*Anmol*  
  


• **Expensive /electronic items is not permitted:** Parents are requested not to allow their wards carry any electronic gadgets, gold ornaments, loose cash to the hostel. The same shall be confiscated or in case of theft/loss the hostel administration cannot be held responsible.

• **Special Classes:** Students are being provided with the music/performing art lessons. The range of options are -Indian Vocal, Violin, Guitar, Keyboard, Piano, Drums (western), Percussions, Bharatnatyam, Satriya and Kathak. Boarders may opt for any one from the list provided and accordingly purchase their own music instruments. For specifications of the instruments please refer to the annexure attached. Interested parents may permit the school to purchase the instrument for their ward for which the payment could be made at the time of meeting /collecting your ward. Students will also be given Fine Art and Western Dance lessons.

• Parents/guardians are most welcome to meet their wards during their birthdays between 9.00 am to 06.00 pm. with prior communication to hostel coordinator. **Edibles brought by the parents are not permitted for distribution to the hostellers.**

We hope to seek your co-operation in all the future ventures and projects that we have in our mind for all round development of our students.

With sincere regards,

  
Principal



ANNEXURE

Instruments	Brand/Code	Approx. Rate	Available in
Acqoustic Guitar	G.B.N.A/Pluto/Signature	Rs.3000/- onwards	Rhythm Scape Or Meera Musical Mart, Rajgarh
Electric Guitar LEAD BASS	Fender Squire Ivanez	Rs.16,000/- onwards	Rhythm Scape Or Meera Musical Mart, Rajgarh
Key Board	Casio-CTK-700/800/810/3000 etc. Yamaha-PSR 810/80 etc.	Rs.5,000/- onwards Rs.8,000/- onwards	Rhythm Scape Or Meera Musical Mart, Rajgarh
Harmonium	Box type made by Sardar and companies	Rs. 5,000/- onwards	Surela, Maligaon, Ghy or Meera Musical Mart, Rajgarh
Tabla	Nickel Baya, Daina, Ring, Hammer and bag	Rs. 5,000/- onwards	Surela, Maligaon, Ghy or Meera Musical Mart, Rajgarh
Violin(acqoustic)	G.B.N.A, Sardar, Hoffman	Rs.3,500/- onwards	Rhythm Scape Or Guitar House or Meera Musical Mart, Rajgarh

CONSENT

I Mr/ Mrs .....P/O of Master/Miss.....  
residing in room no..... in the school hostel hereby authorize the hostel administration to purchase the musical instrument..... (pls specify) for my ward during the session 2016-17. I also agree to bear the expenses and the same shall be paid in the accounts dept. of the school.

Signature of Parent