



ONLINE ANNUAL EXAMINATION INFORMATION, 2021

CLASS: VI, VII & VIII

1. Study leave: 1st February to 7th February 2021

2. Online examination Date: 8th February 2021 to 20th February 2021

3. Mode of examination: Online through Microsoft Team.

4. Pattern of Examination: MCQ, Descriptive and Viva-Voce.

5. Important instructions:

- a) For every subject, students will be appearing for an online MCQ exam followed by a descriptive type exam, with a time gap of 20 minutes in between.
- b) Students are required to write their Name, Class, Section, Exam Roll no, Subject, Date and page number on the top of every page of the descriptive answer sheet.
- c) Once completed students will take a clear snap of it and convert it to PDF form with the help of any app present in the mobile. (For example Microsoft Lens.)

d) Rename the PDF file in the format mentioned as under:

Admission no (firstname-lastname) subject (class / sec).pdf For example: 19024 (Ankit-Roy) Eng(9B).pdf

Note that there should be **NO space** while naming the file.

e) Each paper to be uploaded at a specific time. Students need to finish both the exams in the stipulated time.

f) To complete the process mentioned in the above points (a – e) students will get half an hour extra time for uploading the answer script besides the writing time.

g) The answer script need to be uploaded it to the specific Team (subject-wise).

h) MCQ as well as descriptive paper will not be accepted after the allotted time.

i) Students of classes 6-8 need to note that for subjects like science and social science, answers need to be written on separate sheets for each component. For eg. in case of Science: Phy, Chem and Biology needs to be written on separate sheets following the instructions mentioned in point(d) above and the PDF file needs to be renamed as mentioned above. After that each part needs to be submitted to the respective teams (subjects-wise).

j) **Students to take a screenshot of the 'Successfully Submitted' command and retain the same for future reference.**

k) Please go through the instructions carefully before sitting for the exam.

l) In case any unfair means is noticed, by the invigilator may debar the students from writing the exam.

5. PTM Dates (Slot-wise): Class VI – 8th March 2021(Monday)

Class VII—9th March 2021(Tuesday)

Class VIII—10th March 2021(Wednesday)

Details will be provided in due course.



6. Time table for Annual Online Main Examination:-

Annual Online Main Examination Time Table CLASSES VI –VIII

Date	Day	Subject	TIME			Total Marks			PDF Upload
			MCQ	BREAK	DESP.	MCQ	DESP.	VIVA	
08-02-21	Monday	Maths	8.00 AM-9.00AM	9.00AM-9.20AM	9.20AM-10.35AM	30	40	10	TILL 11:00 AM
10-02-21	Wednesday	English	8.00AM-9.20AM	9.20AM-9.40AM	9.40AM-11.00AM	40	40	NO VIVA Exam	TILL 11:30 AM
12-02-21	Friday	Hindi	8.00AM-9.20AM	9.20AM-9.40AM	9.40AM-11.00AM	40	40		
15-02-21	Monday	Social Science	8.00AM-8.45AM	8.45AM-9.00AM	9.00AM-10.00AM	20	30	30	TILL 10:30 AM
18-02-21	Thursday	Science	8.00AM-8.45AM	8.45AM-9.00AM	9.00AM-10.00AM	20	30	30	
20-02-21	Saturday	3rd Language	8.00 AM-9.20AM	9.20AM-9.40AM	9.40AM-11.00AM	40	40	NO VIVA Exam	TILL 11:30 AM

8. For VIVA Examination: The following points are recommended:

- All the subject teachers shall conduct the viva exam during the revision week prior to annual exam, after the regular classes get over for at least 3 hours a day.
- VIVA exam timing will be from 4 pm onwards for the classes VI to VIII.
- All the proceeding of viva examination will be recorded (Audio/Video). Students must appear for the examination in school uniform.

TIME TABLE FOR ONLINE VIVA-VOCE

CLASS	SOCIAL SCIENCE Date& Teacher's Name	SCIENCE Date& Teacher's Name	MATHS Date& Teacher's Name
VI TIME -4:00 PM ONWARDS			
VI A	21 st JAN,2021 Shiwani J	22 nd JAN,2021 Sangeeta C	25 th JAN,2021 Priyankona A
VI B	22 nd JAN,2021 Shiwani J	25 th JAN,2021 Ivy G	21 st JAN,2021 S N Das
VI C	21 st JAN,2021 Anu S	25 th JAN,2021 Ratipriya B	22 nd JAN,2021 Bornali S
VI D	22 nd JAN,2021 Uree B	21 st JAN,2021 Ratipriya B	25 th JAN,2021 Rajib D
VI E	21 st JAN,2021 Uree B	22 nd JAN,2021 Tazrina H	25 th JAN,2021 Kuntala G
VI F	21 st JAN,2021 Sapna R	22 nd JAN,2021 Dikha D	25 th JAN,2021 S N Das
VI G	22 nd JAN,2021 Surabhi D	21 st JAN,2021 Archita D	25 th JAN,2021 Sanjay M
VI H	21 st JAN,2021 Surabhi D	25 th JAN,2021 Archita D	22 nd JAN,2021 Kuntala G
VI I	25 th JAN,2021 Sahana H	22 nd JAN,2021 Sarita M	21 st JAN,2021 Kuntala G
VI J	22 nd JAN,2021 Sahana H	25 th JAN,2021 Tazrina H	21 st JAN,2021 Bornali S
VI K	22 nd JAN,2021 Montina N	21 st JAN,2021 Praveen S	25 th JAN,2021 Bornali S

CLASS	SOCIAL SCIENCE Date& Teacher's Name	SCIENCE Date& Teacher's Name	MATHS Date& Teacher's Name
VII TIME - 4:00 PM ONWARDS			
VII A	22 nd JAN,2021 Parbeen B	25 th JAN,2021 Praveen S	21 st JAN,2021 Manjunath G
VII B	25 th JAN,2021 Shiwani J	21 st JAN,2021 Sangeeta C	22 nd JAN,2021 S N Das
VII C	21 st JAN,2021 Himashree K	25 th JAN,2021 Sangeeta C	22 nd JAN,2021 Rajib Dhar
VII D	22 nd JAN,2021 Anu S	21 st JAN,2021 Darshana G	25 th JAN,2021 Manjunath G
VII E	25 th JAN,2021 Anu S	22 nd JAN,2021 Himadri S	21 st JAN,2021 Jucy C
VII F	25 th JAN,2021 Sapna R	27 th JAN,2021 Sangeeta C	21 st JAN,2021 Mustafa H
VII G	22 nd JAN,2021 Himashree K	21 st JAN,2021 Tazrina H	25 th JAN,2021 Mustafa H
VII H	28 th JAN,2021 Anu S	25 th JAN,2021 Sarita M	27 JAN,2021 Kuntala G
VII I	21 st JAN,2021 Sahana H	22 nd JAN,2021 Darshana G	25 th JAN,2021 Jiten C
VII J	25 th JAN,2021 Montina N	21 st JAN,2021 Shekhar B	27 th JAN,2021 Bornali S
VIII TIME - 4:00 PM ONWARDS			
VIII A	22 nd JAN,2021 Sapna R	21 st JAN,2021 Sarita M	27 th JAN,2021 Jiten C
VIII B	27 th JAN,2021 Sapna R	22 nd JAN,2021 Archita D	21 st JAN,2021 Rajib G
VIII C	25 th JAN,2021 Himashree K	22 nd JAN,2021 Shekhar B	28 th JAN,2021 Jiten C
VIII D	21 st JAN,2021 Montina N	28 th JAN,2021 Sangeeta C	22 nd JAN,2021 D K Kirti
VIII E	27 th JAN,2021 Anu S	25 th JAN,2021 Archita D	22 nd JAN,2021 Priyankona A
VIII F	25 th JAN,2021 Uree B	21 JAN,2021 Praveen S	27 th JAN,2021 S N Das
VIII G	27 th JAN,2021 Montina N	28 th JAN,2021 Sarita M	22 nd JAN,2021 Jucy C
VIII H	28 th JAN,2021 Montina N	27 th JAN,2021 Shekhar B	22 nd JAN,2021 Manjunath G
VIII I	27 th JAN,2021 Himashree K	25 th JAN,2021 Shekhar B	21 st JAN,2021 Rajib D
VIII J	21 st JAN,2021 Meenakshi M	27 th JAN,2021 Tazrina H	28 th JAN,2021 Manjunath G

Principal

