



DELHI PUBLIC SCHOOL GUWAHATI

“Under the aegis of the Delhi Public School Society, Delhi”

2020 - 21

INFORMATION REGARDING ADMISSION:

Admission is open for Classes PG I to IX & Class XI (Science, Commerce & Arts) for the academic session 2020-2021. From Class - II onwards, a student will be admitted only after submission of a Transfer Certificate from the previous school. Admission is subject to a student qualifying entrance examination/interaction and availability of seat.

The admission will remain provisional till the submission of the following:

- Verification of Original Birth Certificate.
- Submission of Original Mark Sheet of the last exam of the last class attended.
- Transfer Certificate (Classes II and above)
(In case of TC from school not affiliated to CBSE the TC to be ascertained and countersigned from the authority controlling the school.)
- Deposition of admission fees within the prescribed date.
- Undertaking by parents & family Doctor's Certificate in the prescribed format.
- Incomplete and illegible Registration Forms will not be accepted.

REGISTRATION:

The duly filled in Registration Form should be submitted to the school along with the required documents & Registration Fee before the last date of submission of Registration Form. Application submitted after the last date will not be considered. The Registration Form is non-transferable even to the siblings and only the form issued by the school or downloaded from the school website will be considered for Registration of your child. Parents are requested to go through the fee structure and prospectus 2020-21 carefully before filling in the form.

GENERAL RULES:

- The amount deposited towards Registration and Admission for a particular year will neither be refunded nor transferred to any other year or towards sibling's fee.
- Advance fees for the whole year may be deposited in the beginning of the session.
- Annual fee, Education fee and Transport fee will be automatically linked with the rise in the price index and may be increased by about 10 - 15% at the beginning of a subsequent session as determined by the school's Board of Management.
- Buses ply on two different time schedules for the various classes, which may be changed as and when required. In any case admission does not guarantee transport facility.
- Transport routes may be rescheduled or changed as and when required.
- The school reserves the right to withdraw bus facility, if any student or parent of the student is found indulging in verbal or physical abuse with the drivers & are also liable for expulsion from the school.

ADMISSION PROCEDURE:

- The final list of selected students will be put up in the school office. Parents have to collect the selection letter from the school office within 3 days of declaration of the result.
- The admission formalities will be intimated to the parent / guardian of the selected candidates along with the fee payment slip. The admission fee is to be deposited within 5 working days from the date of collection of the selection letter.
- The requisite documents mentioned in the selection letter along with the photocopy of the fee slips are to be submitted within the specified date of securing admission. Please note no changes in the Data- base shall be entertained after the admission formalities are completed on the basis of Transfer Certificate of the previous school and / or Birth Certificate as the case may be.
- It is mandatory for all students (Class-II onwards) to submit the Transfer Certificate from the last school attended. No student will be admitted to the school without the submission of an official Transfer Certificate from the institution last attended, nor will the student be placed in the class higher than that for which the Transfer Certificate shows him/her to be qualified.
- Fees once paid at the time of admission are not refundable in any case.
- The school Management, acting through the managing board reserves the right to have the final word in all matters relating to the admission procedure.

FOR THE CHALLENGED CANDIDATES:

DPS Guwahati encourages education for all the children. But as we are not equipped with special methodology for all types of challenged children, we humbly request the parents to confirm the availability of special educator in the specific area of the disability not to apply for the admission till we are equipped with such facility. If, in spite of the limitations, such children are incorporated into our system, the school cannot be held responsible in case of their lack of adaptability, deficiencies in the art of comprehension, failure to meet the required academic standards and inevitable constraints in the part of holistic development.

**AGE CRITERION**

Age of the candidate as recorded in the birth certificate issued by the Civil Authority, will determine the eligibility for admission to a particular class.

Sl. No.	Class	Criterion
1	PG I	As on 31-03-2020: 3 years 6 months
2	PG II	As on: 31-03-2020: 4 years 6 months
3	Class I	As on: 31-03-2020: 5 years 6 months
4	Class II onwards	As per Transfer Certificate (from a recognized school)

FEE STRUCTURE FOR DAY SCHOLARS: ACADEMIC SESSION 2020 – 21

Sr. No.	Particulars	Refundable/ non refundable	Fee for 2020-21	Payment Schedule
1	Admission Forms and Prospectus	Non-refundable	1,000.00	On purchase of Forms & Prospectus
2	Registration fee	Non-refundable	1,000.00	On Registration
3	Admission fee	Non-refundable	40,000.00	On Admission
4	Annual fee	Non-refundable	25,000.00	At the time of new admission and annually at the beginning of every session
5	Security Deposit	Refundable - only on withdrawal from the school	10,000.00	Once at the time of new admission
6	Tuition fee for Classes PG - I to X	Non-refundable-Quarterly	16,800.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
7	Tuition fee for Classes XI & XII (Science)	Non-refundable-Quarterly	20,800.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
8	Tuition fee for Classes XI & XII (Commerce & Arts)	Non-refundable-Quarterly	20,400.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
9	Bus Fee PGI to XII (all Routes)	Non-refundable-Quarterly	9,000.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December

SCHOOL UNIFORM

	SUMMER WEAR		WINTER WEAR
PG I to PG II	Blue half shirt	PG I to PG II (Girls & Boys)	Blue full shirts
	Half pant-Checks Blue (Boys)		Elastic waisted full trousers-Checks Blue
	Skirt-Checks Blue (Girls)		Blue pullovers (Half / Full)
	Socks as prescribed		Socks as prescribed
	Black Shoes		Black Shoes
Class I to XII	White half shirts with the DPS logo	Class I to XII	White full shirts with the DPS logo
	White shorts (Boys I-V)		Grey full trousers (Boys)
	White full trousers (Boys VI-XII)		Grey pleated skirts (Girls)
	White divided skirts (Girls)		Bottle green pullovers (Half/Full)
	White socks as prescribed		Grey socks as prescribed
	Black shoes		Black shoes
	School belt		School tie & belt
Bottle green blazers are compulsory for boys & girls from Class VI onwards			

For the convenience of parent Uniforms and Books may be purchased under one roof from:

Students' Gallery, 2nd Floor, Above Bank of Baroda G N B Road, Ambari Near AGP Complex Guwahati-781001

Phone: 94350 15481, 9435346783, e-mail: studentgalleryguwahati@gmail.com. However, it is not mandatory to buy from above stated vendor.



DELHI PUBLIC SCHOOL GUWAHATI

“Under the aegis of the Delhi Public School Society, Delhi”

2020 - 21

INFORMATION REGARDING ADMISSION:

Admission to the Hostel is open for Classes IV to IX & Class XI for the academic session 2020-2021. A student will be admitted only after submission of a Transfer Certificate from the previous school. However, provisional admission may be given till the TC is submitted. Admission is subject to a student qualifying entrance examination and availability of seats.

The admission will remain provisional till the submission of the following:

- Verification of Original Birth Certificate.
- Submission of Original Mark Sheet of the last exam of the last class attended.
- Transfer Certificate (May be submitted within one week of joining the class) (In case of TC from school not affiliated to CBSE the TC to be ascertained and countersigned from the authority controlling the school.)
- Deposition of admission fees within the prescribed date.
- Undertaking by parents and Doctor's Certificate in the prescribed Format.
- Incomplete and illegible Registration Forms will not be accepted.
- Admission to boarders can be rejected on medical grounds if he/she is suffering from the following diseases: Bacterial meningitis, Cholera, Diphtheria, Epidemic Typhoid, Leprosy, Plague, Tetanus, Tuberculosis, Typhoid fever, Measles, Mumps, Rabies, SARS, Smallpox, Viral encephalitis, Viral gastroenteritis, Viral meningitis, Viral pneumonia, Yellow fever or any other infectious disease.
- Admission once granted to the Hostel shall not be converted to the day school under any circumstances. However, it may be possible only after the end of the session and before the new session begins with the prior notice of three months i.e latest by 7th Jan in the current academic session.

REGISTRATION:

The duly filled in Registration Form should be submitted to the school along with the required documents & Registration Fee before the last date of submission of Registration Form. Application submitted after the last date will not be considered. The Registration Form is nontransferable even to the siblings and only the form issued by the school or downloaded from the school website will be considered for Registration of your child. Parents are requested to go through the fee structure and prospectus 2019-2020 carefully before filling in the form

GENERAL RULES:

- The amount deposited towards Registration and Admission for a particular year will neither be refunded nor transferred to any other year or towards sibling's fee.
- Advance fee for the whole year may be deposited in the beginning of the session.
- Annual fee, Education fee and Transport fee will be automatically linked with the rise in the price index and may be increased by about 10 - 15% at the beginning of a subsequent session without any prior intimation, as determined by the school's Board of Management.

ADMISSION PROCEDURE:

- The final list of selected students will be put up in the school office. Parents have to collect the selection letter from the school office within 3 days of declaration of the result.
- The admission formalities will be intimated to the parent / guardian of the selected candidates along with the fee payment slip. The admission fee is to be deposited within 5 working days from the date of collection of the selection letter.
- The requisite documents mentioned in the selection letter along with the photocopy of the fee slips are to be submitted within the specified date of securing admission. Please note no changes in the Data- base shall be entertained after the admission formalities are completed on the basis of Transfer Certificate of the previous school and / or Birth Certificate as the case may be.
- It is mandatory for all students (Class-II onwards) to submit the Transfer Certificate from the last school attended. No student will be admitted to the school without the submission of an official Transfer Certificate from the institution last attended, nor will the student be placed in the class higher than that for which the Transfer Certificate shows him/her to be qualified.
- Fees once paid at the time of admission are not refundable in any case. In case of withdrawal, fees once paid at the time of admission are not refundable, except the security deposit. Security deposit will be refunded only when all dues to the school are cleared and fee for the current quarter is paid.
- The school Management, acting through the managing board reserves the right to have the final word in all matters relating to the admission procedure.

FOR THE CHALLENGED CANDIDATES:

DPS Guwahati encourages education for all the children. But as we are not equipped with special methodology for all types of challenged children, we humbly request the parents to confirm the availability of special educator in the specific area of the disability not to apply for the admission till we are equipped with such facility. If, in spite of the limitations, such children are incorporated into our system, the school cannot be held responsible in case of their lack of adaptability, deficiencies in the art of comprehension, failure to meet the required academic standards and inevitable constraints in the part of holistic development.



SCHOOL UNIFORM

	SUMMER WEAR		WINTER WEAR
Class III to VIII	White half shirts with the DPS logo	Class III to VIII	White full shirts with the DPS logo
	White shorts (Boys I-V)		Grey full trousers (Boys)
	White full trousers (Boys VI-XII)		Grey pleated skirts (Girls)
	White divided skirts (Girls)		Bottle green pullovers (Half / Full)
	White socks as prescribed		Grey socks as prescribed
	Black shoes		Black shoes
	School belt		School tie & belt
Bottle green blazers are compulsory for boys & girls from Class VI onwards			

FEE STRUCTURE FOR HOSTELER: ACADEMIC SESSION 2020 – 21

Sr. No.	Particulars	Refundable/ non refundable	Fee for 2020-21	Payment Schedule
1	Admission Forms and Prospectus	Non-refundable	1,000.00	On purchase of Forms & Prospectus
2	Registration fee	Non-refundable	1,000.00	On Registration
3	Admission fee	Non-refundable	65,000.00	On Admission
4	Annual fee	Non-refundable	38,000.00	At the time of new admission and annually at the beginning of every session
5	Security Deposit	Refundable - on withdrawal from the School	20,000.00	Once at the time of new admission
6	IT Fee	Non-refundable	5,000.00	At the time of new admission and annually at the beginning of every session
7	Boarding and Lodging charge	Non-refundable- Quarterly	49,000.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
8	Tuition fee for Classes III to X	Non-refundable- Quarterly	16,800.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
9	Tuition fee for classes XI & XII (Science)	Non-refundable- Quarterly	20,800.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
10	Tuition fee for classes XI & XII (Commerce & Arts)	Non-refundable- Quarterly	20,400.00	1 st installment at the time of admission / beginning of the session (before 10 th of April) and subsequently by 10 th of June, October and December
	Bursary Deposit	Rs. 25000/- to be deposited at the time of Admission / along with the 1st Quarterly fee as advance towards personal Sundry Expenses of the student. Any surplus expenses in a quarter by a student to be paid by the parents along with the fees for the following quarter.		

For the convenience of parent Uniforms and Books may be purchased under one roof from:

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Phone: 94350 15481, 9435346783, e-mail: studentgalleryguwahati@gmail.com. However, it is not mandatory to buy from above stated vendor.