



## NOTIFICATION FOR ANNUAL EXAMINATION, 2021-22

Class: VI - VIII

1. **Examination Date:** 14<sup>th</sup> February 2022 to 26<sup>th</sup> February 2022
2. **Revision Cycle:** 1<sup>st</sup> February 2022 to 9<sup>th</sup> February 2022
3. **Study Leave:** 10<sup>th</sup> to 13<sup>th</sup> February 2022
4. **Mode of examination:** Online through **Microsoft teams**..
5. **Pattern of examination:** MCQ, Descriptive and Viva Voce
6. **Important instructions:**
  - a) For every subject, students will be appearing for MCQ exam followed by a descriptive type exam, with a time gap of 10 minutes in between.
  - b) Students are required to write their Name, Class, Section, Exam Roll no, Subject, Date and page number on the top of every page of the descriptive answer sheet.  
\*\* All descriptive answers should be written on long single lined sheet.
  - c) Once completed students will take a clear snap of it and convert it to PDF form with the help of any App present in the mobile.(Eg. Microsoft Lens.)
  - d) Rename the PDF file in the format mentioned as under:  
**First name-last name(Admission no)subject(class/sec).pdf**  
**For example: Atul-Agarwal(20024)Eng(6B).pdf**  
\*\*Note that there should be **NO space** while naming the file.
  - e) Answer sheet should be uploaded at the specific time. Students need to complete both the exams within the stipulated time.
  - f) Students will get 30 minutes extra time besides the allotted writing time for uploading the descriptive pdf.
  - g) Finally, students need to upload it to the specific Team (subject).
  - h) **MCQ as well as descriptive paper will not be accepted after the allotted time under any circumstances and no request whatsoever shall be entertained.**
  - i) **MCQ response to be submitted in Microsoft Forms only. NO pdf of MCQ will be accepted.**
  - j) Students need to note that for subjects like **Science and Social Science**, answers need to be written on separate sheets for each component. For example: In case of Science: Physics, Chemistry and Biology needs to be written on separate sheets following the instructions mentioned in point (d) above and the PDF file needs to be renamed as mentioned above. After that each part needs to be submitted to the respective teams (subjects).
  - k) Every student has to take a snapshot of the submission message and produce the same when asked for.
  - l) Please go through the instructions carefully before sitting for the exam.
  - m) Any unfair means noticed by the invigilator will result in debarring the concerned child from writing the exam and he/she will be awarded ZERO.
  - n) No retest will be provided for annual examination (including viva).

**7. Minor Exam Dates (MCQ Type):**

Class	Date	Day	Subject	Time	Total Marks
VI-VIII	3 <sup>rd</sup> February 2022	Thursday	Computer Sc	8:00 am – 9:00 am	30
	4 <sup>th</sup> February 2022	Friday	EVE		

**\*\*Regular class (from 3<sup>rd</sup> period onwards) after the minor examination.**

**8. For VIVA Examination:**

- VIVA exam timing will be from 12:30 pm onwards. Viva time table will be given in due course of time.
- All the proceeding of viva examination will be recorded (Audio/Video). Students must appear for the examination in school uniform.

**Annual Examination Timetable, 2021-22**

Class VI-VIII					
Date	Day	Subject	Total Marks	MCQ Timing	Descriptive Timing
14 <sup>th</sup> February 2022	Monday	Science	MCQ- 35 Descriptive- 35 Viva- 10 <b>Total- 80</b>	8:00 am – 9:10 am	9:20 am – 10:40 am
16 <sup>th</sup> February 2022	Wednesday	3 <sup>rd</sup> Language		8:00 am – 9:10 am	9:20 am – 10:40 am
18 <sup>th</sup> February 2022	Friday	English		8:00 am – 9:10 am	9:20 am – 10:40 am
21 <sup>st</sup> February 2022	Monday	Social Science		8:00 am – 9:10 am	9:20 am – 10:40 am
23 <sup>rd</sup> February 2022	Wednesday	Hindi		8:00 am – 9:10 am	9:20 am – 10:40 am
26 <sup>th</sup> February 2022	Saturday	Mathematics		8:00 am – 9:10 am	9:20 am – 10:40 am
<b>**PDF upload: Till 11:10 am</b>					

**\*\*\*\*\*BEST OF LUCK\*\*\*\*\***

**12-01-2022**

**Home Examination Department  
DPS GUWAHATI**